Overview:
This is an Independent Consultant role based in Indonesia. The duration of the contract is 4 months, from June to October 2024. The expected weekly time commitment is full-time. Please note that this contract is remote with travel to Southeast Sulawesi.

About Rare:
Rare inspires change so people and nature thrive. For over 45 years, across 60 countries, we have been a global leader in driving social change for people and nature. We believe that the cumulative power of individual and community action is a vital pathway to safeguarding and restoring our shared waters, lands, and climate.

Through its global marine program, Fish Forever, Rare enhances food security, livelihoods, and local resilience to climate change in eight countries worldwide. Fish Forever empowers fishing communities to become stewards of their natural resources and helps build the technical capacity and agency needed to sustainably manage coastal fisheries. Under its Innovative Finance mandate, Rare is developing pathways to provide sustainable finance-based solutions that enable households, microbusinesses, and local governments to access formal financial services and build more resilient coastal communities.

About the Project:
Rare is currently seeking a Consultant to support the implementation of two grant-funded programs which aim to expand insurance livelihoods coverage in coastal communities and scale community-based fisheries management. The intent of these projects are to help fishing communities benefit from the formal economy and build economic resilience.

Key Deliverables:
The consultant is expected to deliver support for the project including the specific deliverables described below:

1. Coordinate workshops and events on access to microinsurance, this includes:
   a. Work closely with Rare’s team in Indonesia to support planning and logistics.
   b. Liaison with local BPJS to support enrollment and collect data.
   c. Facilitate capacity building sessions.
   d. Collect and analyze data for the final project report in English.
2. Coordinate a workshop or webinar to share the lessons learned of formalizing microbusinesses with other NGO’s and stakeholders, this includes:
   a. Review and understand Rare’s approach and previous work on microbusiness formalization
   b. General management of event logistics.
   c. Communication with key stakeholders and manage invitation list.
   d. Assisting with facilitation during the event.
   e. Draft a report summarizing event and lessons learned in Bahasa Indonesian and English
The above list of aspects are indicative and will be completed in consultation between Rare staff and the Consultant; details will be finalized at contract kick-off. The work to be carried out is expected to be in location, organizing logistics, and other aspects of the workshops and events. The final drafts of the reports are expected to be submitted in Bahasa Indonesia and English. The consultant must live in Indonesia and be willing to travel to Southeast Sulawesi for workshops and planning.

**Contractor Experience/Requirements:**
The ideal candidate is resourceful and detail-oriented, able to produce high-quality outputs and problem-solve in high-pressure environments. S/he has a logical mindset, is very well organized, and has very strong communication and writing skills, as well as good in-person and virtual etiquette.

The Consultant will work in coordination with Rare staff in Indonesia and in the United States of America. The following qualifications and experience are required from the Consultant:

- Substantive experience in working with coastal or rural communities.
- Demonstrated event planning and facilitation experience.
- Must be a native Bahasa Indonesia speaker, with demonstrated excellent writing skills in English.
- Excellent knowledge of word processing (e.g., MS Word) and presentation (e.g., MS PowerPoint) software.
- Access to the internet and computer equipment to be able to communicate by email and have Zoom calls are essential.
- Bachelor’s degree required; master’s degree welcome, but not required.
- Ability to work independently with minimal supervision.
- Demonstrated ability to clearly communicate complex information in a user-friendly way, including outstanding skills in writing and editing.

**Expressions of Interest:**
Please Email the following documents to Carlos Arango (carango@rare.org) no later than Monday, June 3, 2024:

- Letter of Interest with narrative of experience
- Resume

This is a firm fixed price contract of US$4000. Payments will be made for the following milestones:

- Delivery of work plan, within one week of contract signature, $400
- Microinsurance events, these events will be hosted in June, $1000
- Data collection and report, delivered by July 12, 2024, $600
- Small business formalization workshop, targeting August for event, $1000
- Final report of the workshop and microbusiness learning, delivered on September 25, $1000

**Please visit our website at [www.rare.org/careers](http://www.rare.org/careers) to view the full Terms of Reference for this consultancy.**