



Job Description

I. **MANAGER, INNOVATIVE FINANCE**

Rank: Manager

Reporting to: Director for Innovative Finance, Asia-Pacific

Location: Manila, Philippines

II. **POSITION OVERVIEW**

Rare is a fast-growing international conservation organization whose mission is to inspire change, so people and nature thrive. Rare advances this mission through innovative behavior change strategies that boost the adoption of proven environmental solutions. Rare's culture is results-oriented and entrepreneurial. We are working toward ambitious goals in creating measurable social and environmental impacts.

Reporting to the Director for Innovative Finance, Asia-Pacific, the Manager will contribute to the overall objectives of Rare's Innovative Finance (IF) Program. Through IF, Rare aims to unlock capital to foster sustainable economies, implement climate-and nature-based solutions, and de-risk investments to support local and underserved communities and ecosystems. The program focuses on:

- Promoting economic growth and sustainability by enhancing the financial resilience of local community households and Micro, Small, and Medium Enterprises (MSMEs) within domestic value chains
- Adoption of nature-based and behavior-driven finance strategies to aid in climate change mitigation, adaptation, and resilience, reinforcing the management of community-based resources and ecosystems
- Overcoming institutional and market barriers that currently impede the flow of capital into sustainable economies and climate and nature-based initiatives, ensuring these efforts are in line with global sustainability and development objectives.

This is a full-time position with an initial contract of 1 year with possible extension. The target start date is May 1st, 2024. This position is based in the Manila Metropolitan area, Philippines and will require domestic travel.

III. **ESSENTIAL FUNCTIONS**

A. Program Management

1. Manage a portfolio of projects under Rare's Innovative Finance Program that are implemented in the Philippines which include:
 - a. Supporting the IF Director for Asia Pacific to ensure all projects are delivered on time, within scope and within budget
 - b. Preparing and managing workplans, contracts, and sub-agreements
 - c. Working with the implementing (Rare Philippines team and external consultants) and cooperating partners
 - d. Monitoring accomplishments and deliverables and preparing project-related reports
 - e. Regularly updating Philippines team on Innovative Finance activities

B. Stakeholder Engagement

1. In collaboration with the Rare Philippines policy and government engagement team, work closely with relevant local and national government agencies and support the convening of high-level working group meetings between relevant government agencies and Rare



2. Explore and support collaborative opportunities with relevant partners, i.e., development finance institutions, multilateral banks, and international organizations

C. Fundraising Support

1. Support the identification of fundraising opportunities for innovative finance solutions.
2. Assist in the process of preparation and design of project concepts and full-fledged proposals.

D. Communications

1. Promote internal and external communications with relevant audiences, establishing thought leadership in appropriate venues.
2. Represent IF in speaking engagements or related workshops/events to promote IF projects

IV. REQUIRED EXPERIENCE

- Bachelor's degree in a relevant field required such as economics, finance, or banking
- Experience in corporate social responsibility, engagements with bilaterals, multilaterals, international organizations, etc.
- Exceptional written, oral, interpersonal, and presentation skills and the ability to effectively communicate across all levels within a culturally diverse organization;
- Understanding of Philippine legal systems, policies and regulations relevant to investment and finance.
- Excellent organizational capacity in managing tasks, people and government relationships.
- Excellent ability to work as part of a multi-disciplinary team with proven success in being able to thrive in a fast paced, high expectation, project environment.
- Working knowledge on marine, fishery, and agricultural issues and work with relevant government agencies
- Experience in solving problems and ability to apply conflict resolution and negotiation techniques to achieve results.
- Ability to self-manage and to adjust to competing priorities and allocate time as necessary to get the job done.
- Proficient in English and Filipino/Tagalog languages – both written and oral.

VI. EXPECTED HOURS OF WORK

The standard work hours for this position are Monday to Friday, from 9:00 AM to 5:00 PM. However, we operate within a global team environment that spans across multiple time zones, including the United States and Europe. Given the international nature of our team, there will be occasions when you will be expected to participate in meetings outside of these standard hours. This may include early morning or evening calls to accommodate the schedules of colleagues in different time zones. Please note that this position is eligible to participate in Rare's telecommuting or flexible work schedule program.

VII. OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Rare is an equal employment opportunity employer and is committed to a proactive program of affirmative action and diversity development. Rare will continue to recruit, hire, train, and promote into all job levels without regard to race, religion, gender, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income, or veteran status. All employment-related decisions are based solely upon legitimate, job-related factors such as skill, ability, past performance, attendance and length of service. Discrimination of any type will not be tolerated under any circumstance.



SUBMISSION INFORMATION AND DEADLINE:

To apply, please email a resume and a cover letter no later than Wednesday, Apr 3, 2024, 11:59PM Manila Time to dfigueroa@rare.org. Applications that do not meet these requirements cannot be considered. Applications will be reviewed on a rolling basis.