

TOR 'Data and Stakeholder Consultant' for Green-Gray Infrastructure Pilot Project in Brazil

Rare is seeking a Consultant with subject matter expertise in stakeholder identification and coordination, as well as data gathering and processing to support the beta testing of a Green-Gray Infrastructure (GGI) Cost-Benefit Analysis (CBA) tool.

Context:

Given the strong GGI potential in Brazil's northern region, the Amapá, Pará and Maranhão states have been selected as priority sites for GGI project development. In contribution to the overarching objective to map key actors and data and build local capacity for GGI project implementation, Rare has developed a 2-phased scope of work to achieve a set of GGI objectives. The focus in Phase 1 is on activities that enable the beta-testing of a Green-Gray Cost-Benefit Analysis (CBA) tool that is being developed, and the emphasis in Phase 2 is on stakeholder mapping and engagement, and the building of a pipeline of GGI project opportunities.

Scope of work:

The scope of work to be completed under this consultancy focuses exclusively on Phase 1 of this project, i.e. 'Initial stakeholder identification and coordination to enable data gathering and processing for beta-testing of a Green-Gray (GG) Cost-Benefit Analysis (CBA) tool'.

The scope of work is broken down as follows:

Determination of key requirements and data points to enable the meaningful beta-testing of a GG CBA tool. This activity entails the following three key aspects:

- Coordination to get a detailed understanding of the GG CBA tool (objectives, status, valuation framework, structure, inputs, outputs, etc.) being developed.
- Determination of key/mandatory, as well as optional resources and data that must be available to enable the beta-testing of the CBA tool. The information and data may include description, costs, restoration potential and anticipated benefits of a pilot project – in turn, anticipated to be the PA-458 Bragança-Ajuruteua Highway.
- Identification and evaluation of stakeholders, documentation and information sources of the pilot project that can support the obtainment of the pre-agreed data for the CBA tool beta-testing.

Expected results:

The expected results to be achieved under this Consultancy are as follows:

- Provision of all identified data points in the required data format -including additional data point-relevant information- to enable the CBA tool beta-testing.
- Provision of support with (i) inputting and processing data in the CBA tool, (ii) interpreting and summarizing the pilot project outputs from the CBA tool and (iii) developing lessons learned, good practices and improvement suggestions to further enhance the CBA tool.

The above list of aspects to be covered is indicative and will be completed in consultation with the Consultant as part of the contract kick-off. The work to be carried out is expected to mainly be desk research, in combination with stakeholder work.

The ideal candidate is highly analytical, resourceful and detail-oriented, with the ability to produce high quality outputs and problem solve under high pressure environments. S/he has a logical mindset, is very well organized, and has strong communication skills.

The final deliverables, as per the list of results to be achieved outlined above must be submitted to Rare by December 8, 2023.

The consultant will work remotely but needs to be based in Brazil. The lump sum consultancy payment, which cannot exceed a total of USD5,000, will reflect the consultant's experience and will be made upon completion and approval of the output. Partial payment at mid-point can be considered.

Key responsibilities include:

- Collaborate with Rare employees to complete the scope of work and achieve the required results, covering the above-mentioned aspects.
- Carry out all necessary desk research, (virtual) stakeholder conversations, and where necessary analysis, to ensure that the information collected is coherent, logical and complete.
- Coordinate with Rare to regularly discuss progress, identify and address challenges and ensure that the results are achieved on time and to the agreed upon high quality standards.

Experience & Education:

- Minimum 5 years of experience doing high quality research, stakeholder and data project work, ideally in a CBA context.
- Relevant demonstrated work experience in Brazil, ideally in the geographical areas identified above.
- Must be a native Portuguese speaker, with demonstrated excellent English skills.
- Excellent knowledge of MS Excel, MS Word and MS PowerPoint software.
- Access to the internet and computer equipment to be able to communicate by email and have Zoom calls is essential.
- Bachelor's degree required; Master's degree welcome, but not required.
- Ability to work independently with minimal supervision.
- Demonstrated ability to clearly communicate complex information in a user-friendly way, including outstanding research skills.

If you are interested in this consultancy, please email Michael Hofmann, mhofmann@rare.org, your resume and a brief proposal. At a minimum the proposal should include a timeline of deliverables, summary of GG experience, and work history in the Amapá, Pará and Maranhão states.

The application deadline is Monday, September 25th at 9:00am Eastern Standard Time.